EDITING

Text 1 - How good are you at spotting mistakes? In the text below, the main mistakes are grammatical but there are also structural, spelling, word-choice, and punctuation errors. (Approximately18 errors.)

university is a great transition point from school to workforce. School leaver get a chance to stretch their wing and grow while preparing for future. University curriculums are constantly updated to provide its students with subjects relevent to latest technologies and trends. For example, a good grounding in many facets of IT industry. This allow students to think which part of the field they wish to specialise. They leave university with a valuable knowledge and skills gained over several years of exposure to differnt specialists and technology.

Text 2

The following text is similar to the above but a bit more demanding. Apart from various grammar errors, there are awkward expressions and unnecessary or redundant wordings.

Today organization's work culture is changing rapidly from traditional business to E-business. All the various aspects connected with the organization towards competing in today changing technological organisation has to be rethink and re-engineered. The biggest strength of any organization is their employees and their skills and dedication towards work which led to extreme success. So it is very important for organization to have good employees who has good knowledge and better skills. But as business work environment changes employees has to adopt that changes and have to develop new skills

and techniques. For this employer is the key to their employees continuing professional development. Helping employees evolve from being responsive to responsible and letting them to take the lead even when they are not in charge. Employers have to serve as mentors and coaches rather than act as bosses to get good result form their employees.