Present: Mr Jason Ceddia, Ms Dianne Hagan, Ms Aleisha Matthews, Ms Jan Miller, Mr Robert Redpath, Ms Sylvia Tucker,

Credit transfer

Dianne requested that someone help out Sylvia with credit transfer. This is becoming a huge job and requires assistance. Rob said that he would be happy to help Sylvia in a small capacity.

Transition Process from BComp to BITS

Dianne informed staff that 57% of current BComp students are currently in their 3rd year of the degree, therefore there will be approximately 250 students remaining in the course as of 2006, plus any new mid-year entry students. Dianne asked for feedback on how the transition from the BComp to BITS should happen. Rob believed that students should be given the choice if they want to transfer to the new course. Sylvia thought that the 2nd year students should remain in the BComp, however Dianne said that it is not possible for selected students to be given the option to transfer or stay in the BComp, it needs to be offered to all students. Dianne said that the transition process would be a lot easier if the current BComp students are not given the choice to change over into the BITS course. If students do wish to move over to the BITS course, then course advisors will be required to map each individual student over. All Faculty core units will run in 2006 either at Caulfield or Clayton Campus.

Dianne said that it needed to be decided when we want to allow the students to transfer into BITS.

After discussion, it was decided that we would offer the BITS to all students. This includes giving the 3rd year students the option to move into the BITS if they want to, which would be an unlikely choice for most BComp students. However, they will need to take FIT2023 (Organisational Problem Solving), and FIT2030 (Web-based Development) if they have not already done that. If the student is unable to take these two units then they should be advised not to transfer to BITS.

Unit Translations

Dianne wanted the unit translations from new to old units confirmed with staff. The prohibitions for both unit codes will be the same in Callista.

The following is a list of BComp units that will be given credit into the BITS degree. Most of these will be translations, but CSE2203 is not equivalent to FIT2002, and CSE2200 is not equivalent to FIT2027. Credit will be given for these units into the BITS, however, and from 2006 the FIT units will be substituted in the BComp.

*CSE1200 will be given credit as an elective unit in the new degree*
It was agreed that CSE1200 would be given credit as an elective in the new BITS degree.

\[ CSE1201 \rightarrow FIT1001 \]
Rob said from feedback he had received from the FIT1001 group, this new unit was a good match with CSE1201. Sylvia confirmed this.

\[ CSE1202 \rightarrow FIT1002 \]
\[ CSE1203 \rightarrow FIT1007 \]
\[ CSE1204 \rightarrow FIT1003 \]
\[ CSE1205 \rightarrow FIT2001 \]
\[ CSE2030 \rightarrow FIT2030 \]
\[ CSE2132 \rightarrow FIT1004 \]
\[ CSE2200 \rightarrow FIT2027 \]
\[ CSE2201 \rightarrow FIT2024 \]
\[ CSE2203 \rightarrow FIT2002 \]
\[ CSE2318 \rightarrow FIT1005 \]
\[ CSE3200 \rightarrow FIT3015 \ (FIT3047 \ & \ FIT3048) \]

FIT3047 & FIT3048 are the 6 point Industrial Experience units that run in Semester 1 and Semester 2 as Full Year. FIT3015 is the 12 point unit which runs in both semesters separately.

Everyone agreed that it would be a concern if the new units do not have pre-requisites as we want units to build upon each other.

**Other Business**

**South Africa** - Dianne informed staff that Gippsland will be working with South Africa as of 2006, as South Africa has decided that they will teach the Gippsland version of the BITS.

**HECS in Summer Semester** - Dianne told staff that the university has allowed the Faculty of IT to continue using HECS for Summer Semester, but this would only be for 2005/2006 summer. We can therefore use summer semester to try to get students through important units in the BComp before they transfer to BITS.

**CSE2203 in 2006** - Rob asked if we would need to run CSE2203 in 2006. He believes that the students should have to do FIT2002 instead of CSE2203. Dianne suggested that we run CSE2203 in summer semester. Everyone agreed this was a good idea. After that, we will accept FIT2002 as a substitute for CSE2203 in the BComp, even though it is not the same.
CSE2030 – Jason suggested that CSE2030 run in 2\textsuperscript{nd} semester instead of 1\textsuperscript{st} semester. That would fit in with the BITS structure.

Summer Semester 2005/2006 – Dianne said we would like to offer CSE2203, CSE2132 and CSE2318 over summer semester, depending on if someone would be willing to teach these units. That would allow students who had completed first year to transfer to the BITS easily if they wished.

FIT2023 – Dianne said that there it was unclear who would teach this unit, as only Rod Simpson had expressed any interest. Jason said that he would take this unit if SIMS would take over the coordination of the IE Project. Dianne said that could be a possible option to consider.

*Meeting closed 12.30pm*